

## ES WSQ – 3 Days – Perform Web Editing Functions (Adobe Dreamweaver CS6 – 24 hrs) (ICDL Certification Module 10: Web Editing)

<b>Course Duration</b>	24 Hours	<b>Course Fee</b>	<b>Subsidy</b>	<b>Training Method</b>
		Full Fee: <b>\$550</b>	Please refer to page 2	Instructor-led learning

### Certification

Successful trainees will receive the internationally recognized ICDL Certificate upon completion of the course. This certificate is administered by ICDL Singapore. This is a joint certification between WDA and ICDL Singapore. Student must take a 45 min online assessment at the end of the course

### Pre-requisites

Need to possess the knowledge of basic computer knowledge

### Course Objective

Adobe Dreamweaver offers the candidate the opportunity to acquire an understanding of key web publishing concepts and the core skills required to design, create, upload and maintain a static website, without having a commit time and valuable resources to a professional-level web design programme.

The candidate shall be able to :

- Understand key web concepts and terms.
- Know about the basic principles of HTML and use common HTML mark-ups tags to modify the layout of a web page.
- Use a web authoring application to design and format web pages, format text and work with hyperlinks and tables.
- Recognise and use common web image formats and create forms in a web page.
- Understand and use cascading style sheets.
- Prepare web pages for publishing to a web server.

### Course Outline

#### Understanding Concept & Building a Website

- Web Concepts
- Key Terms
- Advantage of Having a Website
- Process of Getting a Website
- Search Engine Optimization
- Choosing Appropriate Web Elements
- Legal Issues

#### Understanding HTML

- Fundamentals of HTML
- Using HTML
- Viewing Web Page Source
- Using Markup Tags to Structure Web Page
- Using Markup Tags to Develop Web Page

#### Planning for Website

- Design
- Website Planning & Design Techniques
- Good Practice in Font Selection

#### Introduction to Dreamweaver & Using Dreamweaver

- Using Dreamweaver
- Introduction to Dreamweaver
- File Management
- Creating & Saving New Web Page
- Creating New Web Page Based on Template
- Adding & Editing Descriptive Page Title
- Changing Between Source Code & Design View
- Enhancing Productivity
- Setting Basic Preferences
- Using Help Function

#### Working with Type & Page Setting

- Working with Text
- Insert, Editing & Deleting Text
- Understanding & Using Relative Font Size
- Applying Text Formatting
- Working With Paragraph
- Setting Paragraph Properties
- Inserting & Removing Paragraph & Line Breaks

**Call: 6339 7588 or Email: enquiry@genetic.edu.sg**

EXCELLENCE : INTEGRITY

**Working with Type & Page Setting (Continue)**

- Working with Lists
- Page Formatting
- Setting Page Margins
- Adding Page Background

**Working with Hyperlink & Hyperlink Settings**

- Setting Hyperlink Colours
- Hyperlinks
- Absolute & Relative Links
- Working with Text & Image Hyperlinks
- Adding Email Hyperlink
- Defining Target
- Setting Anchor Links
- Image Maps

**Understanding Tables & Formats**

- Tables
- Inserting & Deleting Tables
- Inserting & Deleting Rows & Columns
- Merging & Splitting Cells
- Modify Table Properties
- Graphical Objectives
- Graphical File Formats
- Inserting & Deleting Image
- Setting Image Properties
- Aligning Images
- Layout Table

**Working with HTML5**

- Understanding Basic HTML5
- HTML5 Editors
- HTML5 Elements
- HTML5 Attributes
- HTML Headings
- HTML5 Paragraph
- HTML5 Formatting
- HTML5 Links

**Working with HTML5 (Continue)**

- HTML5 Head
- HTML5 CSS
- HTML5 Image
- HTML5 Tables
- HTML5 List
- HTML5 Block
- HTML5 Layout

**Understanding Forms**

- Forms
- Inserting Forms
- Adding Form Elements
- Adding Submit & Reset Buttons
- Setting Out Forms using Tables
- Setting Form Actions

**Working with Cascading Style Sheet (CSS)**

- Automation
- CSS (Cascading Style Sheet) Concepts
- Understanding CSS Use & Benefits
- Understanding CSS Rule Structure

**Using CSS & Good Practice in Webpage Content**

- Using CSS
- Creating & Saving New CSS
- Creating & Modifying CSS Rules
- Attaching External CSS
- Reviewing Design
- Identify & Fix Broken Links
- Good Practice in Webpage Contents
- Spell Check

**Publishing Web Page**

- Publishing Web Page
- Understanding Process of Uploading & Downloading
- Upload Website

**Subsidy and Nett Payable Amount**

Subsidy Categories	Amount Payable	Subsidy Amount
<b>SME Company / MCES (Above 40 yrs)</b>	<b>\$55/-</b>	<b>\$495/-</b>
<b>Non-SME Company / Individuals (21 – 39 yrs)</b>	<b>\$142/-</b>	<b>\$408/-</b>
<b>WTS (35 yrs and above - salary less than \$1900)</b>	<b>\$27.50/-</b>	<b>\$522.50/-</b>
<b>Non-Singaporean / Non-Singapore PR (Foreigner and work pass holders – WP, SPass, EPass)</b>	<b>\$550/-</b>	<b>N.A</b>

*SME: Small and Medium Enterprise*

*MCES: Mid Career Enhanced Subsidy*

*WTS: Workfare Training Support*

*Participant need to pass the test to get subsidy.*

For more information on funding, please call 6883 5885. Or visit [www.skillsconnect.gov.sg](http://www.skillsconnect.gov.sg).

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